

AAFP FMX 2017 Mobile Event App

AAFP Family Medicine Experience 2017 Mobile App User Guide

The official Mobile Event App of the AAFP FMX 2017 is produced by TriStar Publishing, Inc., and powered by Core-Apps, LLC.

If you have an issue with the app, please e-mail us here: tristarsupport@core-apps.com

If there's a feature you'd like us to add, please e-mail us here: tristarfeatures@core-apps.com

Here is a run-down of the features of the app and some tips and tricks to get the most out of each.

Quick Bar: Available at the top of every page, these icons take you back to frequently used content areas like the Home Page, CME sessions and events, and FMX Info. You can also search the app with the Looking Glass icon!

Message Center: Access your "Friends" list, keep in touch with messages and Alerts, and manage your Profile. Swipe right anywhere in the app to access the Message Center.

Dashboard: See your current Alerts, upcoming schedule, and app icons. Refresh the app data by tapping the circling arrows icon in the top right corner of the dashboard.

Settings (gear icon in top right corner): Set up your profile, sync multiple devices, email notes to yourself or others.

Set up your profile: Build a profile to connect with other conference attendees, share contact information, exchange messages, and even share schedules! Publishing your profile to the "Attendee Profiles" list is the best way to connect with other FMX attendees using the app. If using multiple devices, only publish your profile from one device. Select "ON" when prompted on the My Profile screen.

If you plan to use multiple devices, and a laptop/desktop or non-native mobile device is one of them, first set-up your profile on that device. You will need to create an account (use email address & create a password). Save these credentials to use with Multi-device sync (see below). Enter your profile information identically on all devices.

Multi Device Sync: If you have not previously created an account on your laptop/desktop, choose "First Device" on the device you plan to use as your primary device to set up your sync account. If you have created a laptop/desktop web app account, or simply want to sync more devices, choose "Additional Device" and use the same account credentials to sync more devices.

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Email My Event Activity Summary: Use this to email yourself or others your notes from all sessions along with links to handouts you downloaded and a full list of the events that you bookmarked in the app's "My Schedule".

Push Notifications: Allowing push notifications will give the app permission to send notifications to your device when new alerts go out and when you have new messages, regardless of whether you're in the app at the time of the message.

Alerts: View important messages from the conference organizers at the top of the dashboard.

The app will signal when a new alert is received. If you allow push notifications, your device is sent an alert even if you are not in the app at the time (see "Settings" for directions on push notifications). To view all Alerts, swipe right on any page to access the Message Center.

My Schedule: View events added to your schedule, and add your own meetings. You can customize your FMX schedule to display your selected events from the "CME/Events" icon. In "My Schedule," click the "+" in the top right corner to add your own personal events. Click the arrows in the top bar or the list of dates to move between days.

Share your schedule with a fellow FMX attendee from your "Friends" list in the Message Center.

Tap the alarm clock icon on the top right side of your "My Schedule" page to view a list of CME/Events that are underway now or coming up soon.

CME/Events: View FMX sessions and events, faculty, descriptions, and locations and times. Evaluate sessions, download handouts, take notes and email them to yourself or others.

Browse by Day to see all FMX events. The small arrows on either side of the date or the list of dates allow you to move back and forth between dates.

Browse by Topic or Type to see FMX events filtered by those tags.

Click the star next to an event name to add it to your schedule. A filled in star means the event is on your schedule.

Click on an event to bring up its details.

Event details:

Click on the side bar to take, save, and email notes or put the event on your schedule (Bookmark).

Click on "Handouts" to open, download, or email a handout.

Faculty: Browse speakers and see their associated session or event.

Event Maps: View the exhibitor booth map and meeting space maps by floor to find your exhibitor booth or session room.

Exhibit Hall: Open the "Exhibit Hall" explore page to engage with all of the FMX Exhibit Hall Activities:

Tap "Exhibitors" to view exhibitor descriptions and booth numbers. Click an exhibitor's booth number to see its location in the exhibit hall and download handouts (if available) by clicking "Handouts".

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Tap "Exhibit Hall Map" to browse the exhibitors by location.

Tap "Office of the Future" to explore the innovative solutions available at this area in the FMX Exhibit Hall.

Tap "Theaters/Demos/Receptions" for a listing of the events occurring in the FMX Exhibit Hall

Tap "General Exhibit Information" to find out more!

FMX Info: Important meeting information and other general resources.

Event Pulse: Tap this icon to view a feed display of FMX activities. Post comments or photos and stay aware of popular CME/Event sessions, speakers and exhibitors.

Social Media: Check out a live feed of AAFP FMX Twitter and Facebook chatter.

Connect your own Twitter account to tweet without leaving the app! You can also use the app to visit AAFP's Facebook page.

Click the compose icon in the top right corner to log-in to your Twitter account.

Attendee Profiles: Browse profiles of FMX attendees who have published their profiles. Add others as "friends" to share schedules and send messages to each other.

Publish your profile to share your contact information with other attendees. See "Settings" instructions above for details.

Click a name on the "Connect" list to view published profile information.

Once in another's profile, click "Send Friend Request" to add that person to your friends list. A message is sent to the other user for confirmation. Once confirmed, the user will appear on your "Friends" list in the Message Center.

Click "Add to Contacts" and allow the app to access your address book to add a user's contact information to your device's contact list.

Friends: Share schedules with other conference attendees, send messages to each other, and share contact information.

Publish your profile to share your contact information with other attendees. See "Settings" instructions above for details.

Browse other attendees who have published their profiles under the "Connect" dashboard icon. Connect and share information by linking as "friends" (see above).

Access your "Friends" list in the Message Center (swipe right on any page). Click on a friend's name and turn on "Share Schedule" to share your schedule with a specific contact (both Friends must approve schedule sharing). "View Schedule" shows both schedules side-by-side.

Downloads: Access handouts and materials you have downloaded from CME/Events or Exhibitors.

Local Places: Browse restaurants and entertainment around San Antonio.