

EXHIBIT BOOTH SECURITY ORDER FORM

**SAN ANTONIO POLICE DEPARTMENT
OFF-DUTY EMPLOYMENT UNIT**

**1048 E. Commerce
SAN ANTONIO, TEXAS 78205
TEL.: (210) 207-7020
FAX # (210) 207-3314**

A contract agreement between the City of San Antonio and the San Antonio Police Officer's Association stipulates that security at City Facilities must be provided by off-duty San Antonio Police Officers. The security rate for an off-duty San Antonio Police Officer is forty-four dollars and ninety-four cents (\$44.94) for the first hour, and thirty-seven dollars and ninety-four cents (\$37.94) per hour for all additional hours, with a three hour minimum. Rate changes occur on October 1st of each year. This is a flat rate regardless of the time (rates may increase for seasonal events) The City of San Antonio observes a pre-payment policy. The security invoice must be satisfied prior to the event. Checks will not be accepted within two weeks of the event. Please contact this office should you prefer to use a credit card. If you wish to order Exhibit Booth Security, please complete the following, and fax or email to our office. You will be invoiced once we have received this completed form.

Title of Event

Exhibiting Company Name: _____

Exhibiting Company Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Telephone # : _____ **Fax:** _____

On-Site Contact Person: _____

Booth Number (s) & location in the building _____

Start Date & Time _____ Stop Date & Time _____

Start Date & Time _____ Stop Date & Time _____

Start Date & Time _____ Stop Date & Time _____

Start Date & Time _____ Stop Date & Time _____

Start Date & Time _____ Stop Date & Time _____

Start Date & Time _____ Stop Date & Time _____

Signature: _____ Date: _____

Print Name _____ Method of Payment _____