



## Office Champions FQHC Project Instructions for post-project chart review

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Between November 18 and November 29, 2013, you will need to complete your Office Champions post-project chart review. **The post-project chart review must be completed no later than November 29, 2013**

Begin early in the week and pull and enter data from the first 10 patients – over the age of 18 – your clinicians see that day. Follow the same process the following day, for a total of 20 patients.

You will need to enter your data online at the “post-project chart review” link at: <http://nf.aafp.org/NoviSurvey/n/chart.aspx>. Data from all from all 20 charts will need to be added at one time.

If you have questions about the chart review process, please call or e-mail Christy Alexander at [TempPR@aafp.org](mailto:TempPR@aafp.org), or call at 800-274-2237 x3140.