



Candidate Information

Minority

May 1 – 3, 2008—National Conference of Special Constituencies—Hyatt Regency Crown Center, Kansas City, MO

Office: Co-Conveners (2), representing the MINORITY Constituency.

Candidate Criteria:

Any Active member of the AAFP who: fits the definition for the constituency (defined as they are by the U.S. Census Bureau: African American, Asian, Native Hawaiian or other Pacific Islander, American Indian, Alaska Native, ethnic Latinos, Other); registered for and in attendance at NCSC; and conforms to the expectations and regulations listed below.

Duties of the Office:

1. The successful candidates should be prepared to stay after NCSC to **attend the “Post-Conference Reception”** with members of the NCSC Advisory Group and Staff on Saturday evening.
2. If you are elected as one of your constituency Co-Conveners, your name will be automatically placed on the ballot for the Special Constituency Alternate Delegate seats. The Special Constituency Delegates are required to **prepare a written report**, summarizing actions of the Congress of Delegates meeting to be forwarded to the NCSC Conference Manager (and shared with the following year’s NCSC attendees).
3. You should be prepared to serve on the **NCSC Advisory Group and attend the following year’s National Conference of Special Constituencies**. This duty involves one conference call in advance of NCSC and sharing leadership duties during the conference (leading the discussion group, chairing the Minority Caucus and Candidate Forum & Elections, and chairing a Reference Committee). In addition, the constituency Co-Conveners will have a brief spot on the NCSC program to provide leadership perspectives to the conference participants, based in part on the written report of last year’s Congress.

Members of the NCSC Advisory Group will receive AAFP reimbursement of actual travel expenses for airfare, or for mileage at the current IRS rate and parking expenses, up to the cost of one full coach airline ticket, shuttle or cab expenses to and from the airport and regular per diem (currently \$350) for each meeting and travel day necessitated by attendance. Airfare must be purchased no less than fourteen (14) days prior to the first day of the conference in order to be reimbursed (receipt must document date of purchase). Those tickets purchased less than fourteen (14) days prior to the first day of the conference will be reimbursed a maximum of \$250 (not to exceed the actual ticket cost). Exceptions may be allowed at the discretion of the Conference Manager.

Campaign Expectations/Regulations:

Candidates may **declare in only one constituency** (for which they are demographically qualified) and must submit the appropriate candidate declaration form, accompanied by a current *curriculum vitae* of **no more than 2 pages front and back, four pages in total, before the deadline of 5 p.m. Thursday (the first day of the conference)**. Only Official Chapter Representatives to the Minority Constituency are eligible to vote for the Co-Conveners representing the Minority Constituency. Campaign materials (brochures, buttons, etc.) beyond the standard information prepared by NCSC staff from your declaration form and CV are strictly prohibited.

Each Candidate will be given:

- An **item of recognition**, which they are requested to wear, and which will identify them to their colleagues as a candidate for this office.
- **Two minutes for verbal remarks** at the beginning of the Minority Caucus and Candidate Forum & Elections on Friday.