

Checklist for Clinical Review Articles Submitted to *AFP*

Please review this checklist and ensure that you have thoroughly read our [Authors' Guide](#) for full details.

All elements are required.

<p><u>CME Disclosure Form</u> completed by ALL authors:</p> <ul style="list-style-type: none">• Online disclosure form must be completed prior to manuscript submission or have been completed within the past 12 months.• If online disclosure form was completed within the past 12 months, review and update to reflect new financial relationships that have developed since last completing the form. If changes are made, notify editorial staff at afpedit@aafp.org.• Refer to <i>AFP</i>'s Conflict of Interest policy for more information.
<p><u>Strength of Recommendations Table (SORT)</u> included, and:</p> <ul style="list-style-type: none">• Quality of evidence rated using the SORT evidence rating system.• References included for each recommendation.• Comments column included (per our 2019 updated guidelines).• Table not numbered and placed after the references and other tables.
<p>Word count (should not exceed the specified range included in formal invitation letter).</p>
<p><u>Literature Search and Data Sources</u> paragraph included, and contains:</p> <ul style="list-style-type: none">• Search strategy, keywords used, key sources accessed, and search dates.• Statement about use of individual characteristic classification variables (eg, race, gender, sexual orientation), if applicable.• Essential Evidence Plus Summary from <i>AFP</i> medical editor.
<p><u>Artificial Intelligence (AI)</u> technologies:</p> <ul style="list-style-type: none">• Disclosed at submission.• Identified which AI technology was used.• Specified affected manuscript portions, with supporting citations from medical literature.
<p>In-text reference citations (max. 50), with a corresponding reference list in numerical—NOT alphabetical—order.</p>
<p>Citations do NOT use Endnotes or any other automated reference function.</p>
<p><u>Tables:</u></p> <ul style="list-style-type: none">• Within the manuscript file (NOT uploaded as separate files).• Each on a separate page and placed after the references (not within the text itself).• Editable and formatted in Word (NOT in Excel or embedded images).
<p><u>Tables and Figures:</u></p> <ul style="list-style-type: none">• Numbered, titled, and cited within the text.• Have complete citations (or are clearly marked as original).
<p><u>Figures:</u></p> <ul style="list-style-type: none">• Photos are separate JPG, PNG, or TIF files and clearly numbered.• Algorithms are separate Word or PowerPoint files, with editable text boxes.• Photos and illustrations meet specified resolution and quality criteria.• Descriptive legends are combined and placed at end of manuscript file.• Not downloaded from Internet or photographed from other articles or textbooks.
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