

FMCA Steering Committee Responsibilities

PURPOSE

The Family Medicine Chapter Alliance (FMCA), formerly the Family Medicine Philanthropic Consortium (FMPC) is a collaboration between the American Academy of Family Physicians (AAFP) Foundation and the constituent chapters and chapter foundations of the AAFP to support chapter and chapter foundation philanthropic programs through grants to improve the health of all people.

AUTHORITY

The FMCA has the right to elect a Steering Committee from among the membership to represent the FMCA in conducting the day-to-day business of the Alliance. The Steering Committee is empowered to recommend expenditures consistent with the policies of the AAFP Foundation and a slate of candidates for FMCA ratification.

MEMBERSHIP

All constituent chapters and chapter foundations of the AAFP may be members of the FMCA. Where a chapter and a chapter foundation co-exist, they shall choose only one voting representative.

MEETINGS

The membership will hold meetings at least two times per year. An attempt will be made to set these meetings in conjunction with other meetings attended by the same constituency. Attendance may be in person or by video conference. Fifteen members present, either in person or by video conference, at a duly called meeting of the FMCA shall constitute a quorum for conducting business. Business matters must receive a simple majority of votes for approval.

RESPONSIBILITIES

The Steering Committee serves in an advisory capacity to the FMCA and transacts business between the meetings of the FMCA. The Steering Committee will have 11 members, not including the Convener. The FMCA will ratify all actions of the Steering Committee at FMCA meetings.

CONVENER

The Convener will serve as the presiding officer of the FMCA and the Steering Committee without voting privileges. Annually, the Officers of the AAFP Foundation Board of Trustees shall appoint a Convener of the FMCA for a one-year term. The Officers of the AAFP Foundation have the right to re-appoint an incumbent Convener. The Convener will report to the Board of Trustees on all FMCA activities and serve as liaison back to the FMCA.