



Live Video Recording Recommendations

- Introduce yourself and state the title of your lecture. Verbally mention any disclosures and what they are or state you do not have any. Read the Learning Objectives as they appear on your slides. This should be done at the start of each lecture.
- Avoid referring to other sessions or topics that will not be covered in your current lecture.
- You are in control of the slides and sharing your screen.
- Both live video and powerpoint slides will be recorded and put together in post-production.
- Additional lighting may be requested for recording purposes. This lighting may appear to be bright, but will only be added if necessary, and only as bright as needed. (Note: front lighting is preferred)
- If you misspeak, lose track of where you are in the presentation, need to cough or clear your throat, etc., pause slightly and/or make it known to allow time to edit it out.
- Refrain from using names or commenting on subjects you would rather not include as a part of the enduring material.
- At the conclusion of your presentation, verbally acknowledge the end of the session.
- Please consider your background when recording virtually – ensure the area is neat and free from distractions. Disable background blur.
- Avoid wearing anything with fine pinstripes or fine patterns. This creates a dot-crawl effect on the video. Solid colors look the best on video.
- Have your camera/laptop at eye level, not looking up or down at you, and have your head appear in the top 1/3rd of the frame.
- Disable automatic camera panning/zoom.
- Refrain from moving around/swaying.