



# Chapter Delegate Caucus Tips

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National Conference of Family Medicine Residents and Medical Students – Kansas City, MO

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Chapter delegates are encouraged to hold caucuses during the National Conference. To help you identify residents/students from your chapter, your congress room will be set with state signs. Attendees will be encouraged to sit with their delegations.

## Chapter Caucus

It is a meeting of residents/students from your chapter to discuss important issues to be brought before the resident/student congress. Keep in mind that residents/students must be members of the Academy to vote on resolutions and only official chapter delegates vote in elections.

## Objectives of Chapter Caucus

Chapter caucuses provide a forum for the free exchange of opinions and ideas. They are used to solicit the input of residents/students from your chapter regarding the resolutions, candidates running for office, and other issues of concern to be addressed during the final business session (Saturday morning) of your congress. It is important to emphasize that you want as much input as possible from your constituents, particularly those residents/students from your chapter who will not be present at the final business session. Your goal is to accurately represent their perspectives.

## Chapter Caucus Times and Locations

- Friday morning at 10:00 a.m.: Congress rooms are available for caucusing
- Saturday morning, 7:30 – 8:30 a.m. and 9:30 – 9:50 a.m.: Time is set aside for caucusing in Congress rooms or at tables in the corridor outside the Congress rooms (time is based on progression of business sessions).

Delegates are not required to hold caucuses during these times and may plan alternate or additional caucuses as they deem necessary. It is recommended that delegates post information about other caucus times and locations on the bulletin board in the corridor outside each respective congress room.

## Tips for Successful Chapter Caucuses

During the conference:

- Encourage the residents/students from your chapter to sit in the state's section during the congress business sessions.
- Consider posting the time and location of your caucuses on the resident/student message boards in the registration area.
- Resident congress delegates – visit the various exhibit hall booths from your state to solicit input from resident exhibitors. Be sure you have the resolutions available to which to refer and gather comments.
- Emphasize to your delegation the importance of attending the candidates' forum to provide you with their input.