



# Reimbursement Policies

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## National Conference of Constituency Leaders

### A. Chapter Delegates

AAFP chapters may receive financial support for a total of three representatives to attend NCCL as a Chapter Delegate to one of the five Board-approved constituencies or the Annual Chapter Leader Forum (ACLF). It is at the discretion of each chapter as to how the funding is disbursed between the three representatives and the two meetings. In addition, one Chapter Delegate to the new physicians constituency from each chapter is eligible for travel reimbursement.

The financial support for each Chapter Delegate who attends the NCCL will be limited to reimbursement of actual expenses for airfare, or for mileage at the current IRS rate and parking expenses, up to the cost of an advance-purchase, economy-class, round-trip airline ticket with restrictions (non-transferable, non-refundable).

### B. NCCL Convener

The current NCCL Convener receives:

For attending the NCCL, reimbursement of actual travel expenses for airfare, or for mileage at the current IRS rate and parking expenses, up to the cost of one full coach airline ticket, shuttle or cab expenses to and from the airport and regular per diem (currently \$400) for each meeting and travel day necessitated by attendance (maximum of five).

For attending the National Conference of Family Medicine Residents and Medical Students, reimbursement of actual travel expenses for airfare, or for mileage at the current IRS rate and parking expenses, up to the cost of one full coach airline ticket, shuttle or cab expenses to and from the airport and up to two days of regular per diem (currently \$400).

For attending the Congress of Delegates, reimbursement of actual travel expenses for airfare, or for mileage at the current IRS rate and parking expenses, up to the cost of one full coach airline ticket, shuttle or cab expenses to and from the airport and up to four days of regular per diem (currently \$400). (For purposes of the Congress of Delegates, the NCCL Convener eligible for reimbursement is the individual who served as Convener at the most recent NCCL prior to the Congress of Delegates.)

The newly elected NCCL Convener candidate receives:

For attending the NCCL, regular per diem (currently \$400) for one meeting day.

### C. Conference Co-Conveners and Member Constituencies Discussion Leader of CMMS

Conference Co-Conveners and the Member Constituencies Discussion Leader receive [(CMMS Chair is reimbursed by the Annual Chapter Leader Forum (ACLF)]:

For attending the NCCL, reimbursement of actual travel expenses for airfare, or for mileage at the current IRS rate and parking expenses, up to the cost of one full coach airline ticket, shuttle or cab expenses to

and from the airport and regular per diem (currently \$400) for each meeting and travel day necessitated by attendance (maximum of five).

#### D. Delegates and Alternate Delegates to the Congress of Delegates

Member Constituency Delegates and Alternate Delegates receive:

For attending the Congress of Delegates, reimbursement of actual travel expenses for airfare, or for mileage at the current IRS rate and parking expenses, up to the cost of one full coach airline ticket, shuttle or cab expenses to and from the airport, and regular per diem (currently \$400) for each meeting and travel day (maximum of four days).

For attending the NCCL (Alternate Delegates only who are entering their Delegate year), reimbursement of actual travel expenses for airfare, or for mileage at the current IRS rate and parking expenses, up to the cost of one full coach airline ticket, shuttle or cab expenses to and from the airport and regular per diem (currently \$400) for each meeting and travel day necessitated by attendance (maximum of five).

New Physicians Delegates and Alternate Delegates receive:

For attending the Congress of Delegates and New Physicians event at Family Medicine Experience (FMX), reimbursement of actual travel expenses for airfare, or for mileage at the current IRS rate and parking expenses, up to the cost of one full coach airline ticket, shuttle or cab expenses to and from the airport, and regular per diem (currently \$400) for each meeting and travel day (maximum of four days).

For attending the NCCL (Alternate Delegates only who are entering their Delegate year), reimbursement of actual travel expenses for airfare, or for mileage at the current IRS rate and parking expenses, up to the cost of one full coach airline ticket, shuttle or cab expenses to and from the airport and regular per diem (currently \$400) for each meeting and travel day necessitated by attendance (maximum of five).

#### **Virtual Meeting**

In the event that the National Conference of Constituency Leaders or Congress of Delegates must be held virtually, the AAFP's current Reimbursement and Honoraria Policies for Members will apply to the following individuals:

- NCCL Convener
- Newly Elected NCCL Convener
- Conference Co-Conveners
- Member Constituencies Discussion Leader
- Member Constituency Delegates and Alternate Delegates
- New Physician Delegates and Alternate Delegates

Chapter Delegates will receive no reimbursement for participating in a virtual NCCL.