



Candidate Information AMA-YPS

National Conference of Constituency Leaders — Sheraton Kansas City Hotel at Crown Center

Office: Delegates (2) to the AMA-YOUNG PHYSICIANS SECTION (YPS), representing the AAFP New Physicians Constituency. (The AAFP Delegates to the AMA-YPS will serve a term of two years. Terms are staggered such that one position is elected and one position rotates off each year.)

Candidate Criteria:

Any Active member of the AAFP who: is registered for and in attendance at NCCL; is an Active member of the AAFP, first eligible for Active membership in the Academy less than seven years ago; is an Active member of the AMA and under 40 years of age or within the first eight years in practice (AMA criteria must be met throughout the term of service, not just at the time of election); and conforms to the expectations and regulations listed below.

Term of Service:

June 2019-June 2021 (The term of service begins following the June 2019 AMA Annual meeting when the previous delegate's term ends and concludes at the end of the June 2021 AMA Annual Meeting.)

AMA-YPS Duties of the Office:

1. Work closely with the New Physicians Constituency Delegates and Alternate Delegates, as well as the AAFP staff assigned to work with the Academy's AMA-YPS delegation, to provide an effective voice for the AAFP within the AMA-YPS.
2. Attend two AMA meetings per year:
 - a. Interim (AMA) meeting held each year in November at various locations around the U.S.
 - b. Annual (AMA) meeting held each year in June in Chicago.
 - c. For each meeting, the Delegates should plan to arrive on Thursday in time for a meeting at 5:00 p.m. and leave the following Sunday after 12:00 p.m. (4 days). Representatives serving as delegates to the AMA House of Delegates (see No. 5 below) depart on Tuesday after 12:00 p.m. (Interim Meeting) and on Wednesday after 12:00 p.m. (Annual Meeting) (6 or 7 days).
3. The Delegates are budgeted per diem for no more than five travel and meeting days unless serving as a delegate to the AMA House of Delegates (see No. 5). Reimbursement of transportation costs to and from both meetings is also included in this budget.

The AMA-YPS Delegates will receive AAFP reimbursement of actual travel expenses for airfare, or for mileage at the current IRS rate and parking expenses, up to the cost of the lowest refundable coach fare airline ticket, and shuttle or cab expenses to and from the airport.

4. At each of these AMA meetings, participants are expected to:
 - a. Attend an AAFP Caucus for AAFP representatives to the Medical Student Section (MSS), Resident & Fellow Section (RFS), and YPS on **Thursday afternoon beginning at 5:00 pm or later.**
 - b. Attend the first and second sessions of the YPS assembly (Friday and Saturday).
 - c. Introduce resolutions to the YPS, as appropriate. These must be approved by the AAFP AMA delegation and AAFP leadership to ensure consistency with AAFP policy. Resolutions should be developed in advance and submitted to the AAFP for approval before the published deadlines.
 - d. Attend the YPS Reference Committees and testify, as appropriate.
 - e. Volunteer to serve on the Reference Committee or other YPS committees.
 - f. Present a brief report to the AAFP Delegation to the AMA at their working breakfast on Sunday morning and as needed.

5. The AMA House of Delegates (HOD) annually allocates delegate positions to state and specialty societies based on the number of their members that are also AMA members. The allocation is announced on or before February 1 of each year, and the delegate count is adjusted accordingly. Depending on the delegation size, there may be an opportunity for one YPS representative to also serve as a HOD delegate for the Annual and Interim meetings that year. This additional responsibility will require two or three extra days of service at the AMA meeting. Travel expenses, including per-diem payment, will be provided by the AAFP. If an allocation increase occurs, additional information will be provided by Medical Education staff.
6. Communicate with family physicians and other primary care physician members of the YPS assembly to coordinate efforts (informally).
7. Prepare a written report on each meeting to the AAFP Commission on Membership and Member Services to also be shared at the following year's National Conference of Constituency Leaders.

AAFP NCCL Duties of Office:

1. The successful candidates should be prepared to stay after NCCL to attend the "Post-Conference Meeting and Wrap-Up" with members of the NCCL Advisory Group and staff on Saturday afternoon.
2. Elected individuals should be prepared to **serve on the NCCL Advisory Group and attend the following year's National Conference of Constituency Leaders**. This duty involves one conference call in advance of NCCL and sharing leadership duties during the conference.

Members of the NCCL Advisory Group will receive AAFP reimbursement of actual travel expenses for airfare, or for mileage at the current IRS rate and parking expenses, up to the cost of one full coach airline ticket, shuttle or cab expenses to and from the airport and regular per diem (currently \$400) for each meeting and travel day necessitated by attendance.

3. It would be beneficial for the AMA-YPS Delegates to attend the AAFP Congress of Delegates (COD) prior to the AAFP Family Medicine Experience (FMX), if possible. This allows the New Physician and AMA-YPS Delegates the chance work together on COD business to reflect the views of the constituency in their remarks before reference committees. There is no reimbursement for attending.

Campaign Expectations/Regulations:

Candidates must submit the appropriate candidate declaration form, accompanied by a current curriculum vitae of no more than two pages front and back, four pages in total, before the deadline of 5:00 p.m. Thursday (the first day of the conference). Those NCCL registrants meeting the AAFP New Physicians criteria and AMA-YPS criteria may vote for the AMA-YPS Delegates (regardless of which constituency they are representing at NCCL and regardless of whether in attendance as a Chapter Delegate or General Registrant). Campaign materials (brochures, buttons, etc.) beyond the standard information prepared by NCCL staff from your declaration form and CV are strictly prohibited.

Each Candidate will be given:

- An item of recognition that he/she is requested to wear and that will identify him/her to fellow attendees as a candidate for this office.
- Two minutes for verbal remarks at the first Business Session – Elections on Friday.

Candidates may utilize social media for the purpose of campaigning prior to and during NCCL provided the *AAFP Guidelines: Using Social Media when Campaigning for Leadership Positions* is followed:

The AAFP embraces the use of social media for member/organizational communications, and AAFP provides formal social media channels for this purpose. These channels (including but not limited to AAFP Facebook, AAFP Prez, YouTube, LinkedIn, G+) are not to be used for personal use, including the posting of messages selling products, recruiting, political campaigning or endorsements, promoting commercial or other ventures, or any messages perceived as spam. This includes the campaigning by members for AAFP leadership positions

at the National Conference of Constituency Leaders, National Congress of Family Medicine Residents, National Congress of Student Members, and Congress of Delegates. These guidelines are posted online, and any comments that violate these guidelines will be removed. Regarding Twitter, the AAFP has no objections to candidates using the official event hashtag in any messages from their personal account, including campaign messages.

Please note: this restriction applies only to the official AAFP social media channels; the use of personal social media accounts is at each member's own discretion.

The AAFP Board of Directors will be notified of those persons elected to the Delegate positions for ratification.

Contact information throughout the year for AMA-YPS functions:

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