



Booth Cleaning - Order Form

This Order Form and payment must be postmarked or emailed **21 days prior** to the event start date.

All orders must be submitted with a signed Service Order Payment Form.

Email the COMPLETED & SIGNED forms to: aramarkEVS@aramark.com

Event Name: _____

Event Dates: _____

Company Name

Booth #

Event Contact

E-mail Address

Phone Number

I AUTHORIZE CHARGING ANY UNPAID BALANCE TO MY CREDIT CARD SUBMITTED ON THE SERVICE ORDER PAYMENT FORM.

SIGNATURE

DATE

ALL CLEANING AND JANITORIAL SERVICES MUST BE PERFORMED BY ARAMARK (minimum charge 100sq. Ft. per booth)


Note: Booth wastebaskets are provided by the Decorator

Please Indicate Type of Cleaning Required	Rates	Booth	Number	Tax	Total
TYPE OF FLOOR HARD CARPET	Sq./ft	Sq./ft	of Days	%	Amount
End of Show Day Booth Cleaning (Vacuuming/mopping booth floor and trash removal)	\$0.65			6	
Shampoo Booth Carpet (After show hours)	\$1.20			6	
Porter Service (Event Hours Only)	Per Day	Sq/ft	Days	Tax %	Total
Sweep floor/empty wastebaskets (rates per day) (service every 2 hours)	\$150.00	Under 500		6	
	\$190.00	501-1500		6	
	\$230.00	1501-2500		6	
*Booths over 3,500 sq/ft must order Custom Service	\$270.00	2501-3500		6	
Custom Porter Services (Minimum charge 2 hours)	Hours	Per Hour	Days	Tax %	Total
Sweep floor/empty wastebaskets (rates per hour)		\$56.00		6	

TOTAL \$

Special Instructions _____

AFTER THE DEADLINE ALL RATES AND PRICES WILL INCREASE BY 30%

Check/Credit Card #:	 Walter E. Washington Convention Center 801 Mt. Vernon Pl NW Washington, DC 20001 Phone: 202-255-1282 E-mail: aramarkEVS@aramark.com
Expiration Date: CVV#:	
Name:	
Address:	
Phone Number:	

CREDIT CARD INFORMATION CAN ALSO BE GIVEN OVER THE TELEPHONE