# 2019 AFMRD Annual Meeting

## Quick Reference Guide

### Voting Procedure

#### Resolutions & Actionable Business

With the exception of elections, business requiring action by the membership will be decided by a majority of the legal votes cast. A majority is the vote of more than half of the members voting. Voting on resolutions and other actionable business shall be by voice (“ayes” and “nays”) except where the AFMRD president calls for a division, in which case a hand, standing, or electronic vote shall be taken.

#### Election of Officers – Candidates listed on next page

As stated by the Rules of Order, elections will be decided by a simple plurality rather than majority. A simple plurality is defined as the most votes for any choice in an election, but not necessarily a majority.

Elections will be voted on simultaneously using an on-line voting process.

During the election of the Members-At-Large, you will be asked to choose *3 candidates.*

The 3 candidates receiving the highest number of votes will be elected.

In the event of a tie, a run-off vote for that position will occur.

The membership may be asked for a motion to elect by acclamation if the number of candidates is equal to the number of open positions.

#### Vacancy

It is anticipated that an At-Large board position will become vacant once the President position has been elected. The AFMRD Bylaws state that any vacancy in the position of an At-Large member shall be filled by the voting members at the next annual meeting (April 2020). A vacancy may or may not, at the AFMRD Board’s discretion, be filled by an appointee of the AFMRD Board until the next annual meeting.
2019 Candidates for AFMRD Board of Directors
Presented by the Nominations Committee

Candidate for President
Deborah S. Clements, MD, FAAFP
Grayslake, IL

Candidate for President-Elect
Steven R. Brown, MD, FAAFP
Phoenix, AZ

Candidate for Treasurer
Curtis Galke, DO, FAAFP
McAllen, TX

Candidates for Member-at-Large
There are three open positions.

Wendy Barr, MD, MPH, MSCE
Lawrence, MA

Sabesan “Saby” Karuppaiah, MD, MPH, FAAFP
Manchester, CT

Jessie Pettit, MD
Tucson, AZ

Kimberly Stutzman, MD
Nampa, ID
ANNUAL MEETING
OF THE
ASSOCIATION OF FAMILY MEDICINE RESIDENCY DIRECTORS

Saturday, April 6, 2019
Kansas City, Missouri
10:00 am – 12:00 pm

I. ANNOUNCEMENTS

II. INTRODUCTION OF BOARD OF DIRECTORS

III. CALL TO ASSEMBLE / DETERMINATION OF A QUORUM

IV. AFMRD HIGHLIGHTS

V. PRESENTATION OF 2019 NIKITAS J. ZERVANOS OUTSTANDING PROGRAM DIRECTOR AWARD

VI. PRESENTATION OF 2019 AFMRD PROGRAM DIRECTOR RECOGNITION AWARDS

VII. RECOGNITION OF NATIONAL INSTITUTE OF PROGRAM DIRECTOR DEVELOPMENT (NIPDD)

VIII. RECOGNITION OF NEWLY ACCREDITED PROGRAMS

IX. VOTING
   a. APPROVAL OF MINUTES OF MARCH 2018 MEETING
   b. ELECTION OF OFFICERS
      i. PRESIDENT VOTE
      ii. PRESIDENT-ELECT SPEECH
      iii. PRESIDENT-ELECT VOTE
      iv. TREASURER SPEECH
      v. TREASURER VOTE
      vi. CANDIDATE SPEECHES
      vii. MEMBER-AT-LARGE VOTE
   c. BYLAWS REVISIONS

X. NEW BUSINESS

XI. ADDRESS FROM THE NEW AFMRD PRESIDENT

XII. PRESENTATION OF PRESIDENT’S AWARD

XIII. QUICK-HITTER QUESTIONS

XIV. OPEN MICROPHONE

XV. QUICK-HITTER QUESTION RESULTS

XVI. ADJOURNMENT
I. **Introduction**

These rules of order are used to conduct business at the annual meeting of the Association of Family Medicine Residency Directors (AFMRD).

II. **History of AFMRD**

In 1989, initial discussion began regarding the formation of a separate residency program directors organization. A steering committee was formed and a survey of directors was conducted to determine possible structure options. During the June 1990 Program Directors' Workshop, a special meeting was held and the foundation of an association was approved. Officers were elected, bylaws approved and steps were taken to establish the AFMRD as a separate corporation. The AAFP agreed to provide administrative support through staff of the Education Division.

III. **Structure of General Meeting of the AFMRD**

A. **Time and Date of Annual Meeting**

The AFMRD holds an annual meeting of its members, scheduled and announced by the Board of Directors.

B. **Organization**

1. **Attendance**
   
   Voting is permitted only by program directors who are current members of the AFMRD, or their official proxy. Non-members and guests are welcome to attend.

2. **Sessions**

   A general session shall be held to introduce general information; elect new Board members; present reports of officers, committees and liaisons and to propose changes, policies and resolutions of the AFMRD.

3. **Reference Committees**

   Reference Committees may be appointed by the Board to facilitate debate of current topics. Reference Committees will provide the mechanism for initial introduction and discussion of resolutions at the discretion of the Board.

4. **Elections**

   These elections shall be conducted according to the election procedures outlined in Section V, Rules of Elections.

5. **Business Procedure**

   The AFMRD meeting shall be conducted according to the business procedures outlined in Section IV, Business Procedure.

C. **Interim Business**

1. **Board of Directors**

   Official business of the AFMRD between meetings will be conducted by the Board of Directors, which is comprised of the President, President-Elect, Treasurer, Immediate Past President and five Members-At-Large.

2. **Interim Board Meetings**
Interim AFMRD Board meetings will be conducted at the discretion of the Board President, as necessary.

IV. Business Procedures
A. The business of the AFMRD shall be conducted annually at the meeting held during the Workshop for Directors of Family Medicine Residencies.
B. Interim business of the AFMRD shall be conducted by the Board of Directors as defined in Section III, General Structure.
C. The President shall preside over the sessions with assistance at his/her discretion.
D. All AFMRD members may have the privilege of the floor and engage in debate after being recognized according to standard parliamentary procedure according to The Standard Code of Parliamentary Procedure by Sturgis.
E. No one shall speak more than once on any issue or separate motion until all who wish to speak have been heard. No one shall speak more than twice without permission of the President or by majority vote of the AFMRD members.
F. Debate on a single issue shall be limited to no more than 15 minutes, except by permission of the President or by majority vote of the AFMRD, provided both sides have been represented on the debate.
G. Passage of a motion requires a majority vote, except for motions which require greater than a majority as specified in The Standard Code of Parliamentary Procedure by Sturgis or AFMRD Bylaws. All motions require a second.
H. Resolutions
1. Resolutions must be presented in writing no later than 24 hours before the start of the AFMRD annual meeting.
2. If the topic of a resolution is relevant to a scheduled reference committee, the resolution will be discussed there.
3. Miscellaneous resolutions not referable to a reference committee may be assigned to a reference committee, or be presented directly to the membership at the annual meeting for discussion.
   a) Resolutions will be presented in the order received.
   b) Depending on volume, the majority vote may be utilized by the President to identify resolutions to be discussed.
   c) Debate on a resolution shall be limited to no more than 15 minutes.
   d) Resolutions passed by the membership will be referred to the Board of Directors, appropriate staff or organizations.
   e) If time limits discussion, resolutions which do not get discussed will be reviewed by the Board and a decision made on further action.
4. Late resolutions presented after the deadline will be deemed late and must be submitted to the President in writing. Late resolutions will only be discussed if time allows and a majority vote agrees.
I. Voting shall be by voice, that is, by “ayes” and “nays” except where there is a call for a division of the AFMRD, in which case a standing or electronic vote shall be taken.

J. A majority vote of the AFMRD Board is required to amend this document and the election procedures.

K. No recording during the AFMRD meeting without advance permission by the AFMRD Board of Directors.

L. Parliamentary Procedure
   1. Further interpretation of parliamentary procedures will be made by the President utilizing The Standard Code of Parliamentary Procedure by Sturgis.
   2. A quorum equals 25 percent of the total voting membership of the AFMRD.

V. Rules of Elections

A. Nominating Committee
   The committee will be chaired by the Immediate Past President and shall be comprised of two or three additional members appointed by the Board of Directors. Their function is to: establish appropriate competencies for board positions; seek out and encourage qualified candidates; present written notification of the nomination slate of the Board of Directors to the membership no less than thirty days prior to the date of the annual meeting. The Nominating Committee shall oversee the election process at the annual meeting and appoint an Election Committee composed of non-voting AFMRD associate members and/or meeting attendees to oversee the ballot count process.

B. Voting Procedures
   1. Only AFMRD residency director members whose dues are paid in full or their officially designated proxy are eligible to vote in elections.
   2. The slate of nominees suggested by the Nominating Committee will be presented in ballot form.
   3. Nominations will not be accepted from the floor.
   4. The election will be decided by a simple plurality vote.
   5. In the event of a tie, a run-off vote for that position will occur.

C. Election
   1. On the day of elections, all nominees shall have the privilege of speaking before the membership.
   2. The President of the AFMRD shall determine how the allotted time for speeches is to be equally distributed among the nominees for each position.
   3. The nominees shall be randomly assigned the order in which they shall speak for each election.

D. Post-Election Transition
   1. The incoming President shall deliver a brief speech.
2. The official transfer of office for Officers and Board Members shall take place after the annual meeting at which they were elected.
ANNUAL MEETING OF THE
ASSOCIATION OF FAMILY MEDICINE RESIDENCY DIRECTORS

Saturday, March 24, 2018
Kansas City, Missouri

I. ANNOUNCEMENTS
Karen Mitchell, MD, FAAFP, President of the Association of Family Medicine Residency Directors (AFMRD) welcomed the membership to the annual meeting of the AFMRD.

II. CALL TO ASSEMBLE / DETERMINATION OF A QUORUM
The Association of Family Medicine Residency Directors (AFMRD) held the annual meeting of membership on Saturday, March 24, 2018, at The Sheraton Kansas City Hotel at Crown Center in Kansas City, Missouri. There being a quorum, Dr. Mitchell, AFMRD President, called the meeting to order at 10:00 a.m.

III. INTRODUCTIONS
Dr. Mitchell introduced the AFMRD Board of Directors and Hope Wittenberg, AFMRD staff and CAFM director of government relations.

IV. AFMRD HIGHLIGHTS
Dr. Mitchell introduced the AFMRD Highlights video.

V. INTRODUCTION OF NEW EXECUTIVE DIRECTOR
Dr. Mitchell introduced Deanne St. George, Executive Director of AFMRD.

VI. MEMBER INVOLVEMENT RECOGNITION
Dr. Mitchell asked all who have served as liaisons and task force members this past year to stand and be recognized.

VII. 2018 NIKITAS J. ZERVANOS OUTSTANDING PROGRAM DIRECTOR AWARD
Dr. Mitchell recognized John Bucholtz, DO, FAAFP, recipient of the 2018 Nikitas J. Zervanos Outstanding Program Director Award. Dr. Bucholtz addressed the membership in gratitude for the award.

VIII. 2018 AFMRD PROGRAM DIRECTOR RECOGNITION AWARDS
Dr. Gretchen Irwin recognized the 2018 Program Director Recognition Award recipients.
BRONZE:
   James W. Haynes, MD
   Laurie A.M. Hommema, MD
   Melody A. Jordahl-Iafrato, MD
   Drew M. Keister, MD
   Jessie M. Pettit, MD, IBCLC
SILVER:
   David S. Gregory, MD
   Christine K. Jacobs, MD
   Melissa B. Nothnagle, MD, MSc
   Dana Sprute, MD, MPH
   Zachry L. Waterson, DO, FAAFP
GOLD:
   James W. Jarvis, MD, FAAFP
   Sherman D. Straw MD, FAAFP

IX. National Institute of Program Director Development (NIPDD)

   Dr. Mitchell called Clark Denniston, MD, to the podium to recognize the Academic Council of the National Institute of Program Director Development (NIPDD), the current NIPDD Fellows, and all NIPDD Graduates by asking them to stand.

X. Recognition of Newly Accredited Programs and New Program Directors

   Dr. Mitchell recognized the over 40 new programs accredited since the last annual meeting by asking the new program staff to stand. She also recognized all new program directors by asking them to stand.

XI. Voting

   Dr. Mitchell reviewed the voting procedures to be used for elections as reflected in the AFMRD Rules of Order.

   A. Approval of Minutes of The Last Meeting

      Membership asked to amend the minutes from the March 25, 2017 annual meeting. The date at the top of the document was missing the month designation. The minutes from the 2017 annual meeting were approved as amended by acclamation of the membership.

   B. Election of Officers
Dr. Mitchell thanked James Jarvis, MD, FAAFP, Chair, AFMRD Nominations Committee, for facilitating the nomination and election process for the 2018-2019 Board of Directors.

Gretchen Irwin, MD, MBA, FAAFP, briefly addressed the membership, describing her vision for the AFMRD. Dr. Irwin was elected as President-Elect of the AFMRD by acclamation of the membership.

With the election of Dr. Irwin as President-Elect, the position of Treasurer became vacant. In accordance with the bylaws, the Board of Directors appointed Steven Brown, MD, FAAFP, as Treasurer to serve the remainder of the term.

The nominees for the three open Member-at-Large positions were Deborah Clements, MD, FAAFP, James Haynes, MD, FAAFP, and Sherri Morgan, MD, MPH, FAAFP. Each nominee briefly addressed the membership to identify important issues facing AFMRD. Drs. Clements, Haynes, and Morgan were elected as Member-at-Large directors by acclamation of the membership.

XII. NEW BUSINESS
There were no new business items received for consideration of the Assembly.

IX. ADDRESS FROM THE NEW AFMRD PRESIDENT
Dr. Miser, President, 2018–2019, addressed the membership and asked for support during the coming year.

X. PRESENTATION OF PRESIDENT’S AWARD
Dr. Mitchell took a moment of personal privilege to present Vickie Greenwood the President’s Award. Ms. Greenwood addressed the membership in gratitude for the award.

XI. QUICK-HITTER QUESTIONS
As has become tradition during the AFMRD Annual meeting, Dr. Mitchell asked several “Quick-Hitter” questions to determine the current pulse of the membership and compare results to past responses.
XII. OPEN MICROPHONE – WHAT’S ON YOUR MIND?

Dr. Mitchell welcomed members to come forward and address the Assembly.

XIII. ADJOURNMENT

There being no further business, the meeting was adjourned at 11:54 p.m.
The Association of Family Medicine Residency Directors

BYLAWS

As amended by the Members

March 2017

11400 Tomahawk Creek Parkway, Ste. 670 □ Leawood, Kansas 66211-2672
BYLAWS
of the
Association of Family Medicine Residency Directors

Article I - MISSION STATEMENT

AFMRD has a mission statement reviewed periodically by the AFMRD Board.

Article II - MEMBERSHIP

Section I - Eligibility

Residency Director Membership

Any designated director of a family medicine residency or 1-2 Track/Program accredited by the Accreditation Council on Graduate Medical Education (ACGME) may become a residency director member of this organization upon payment of dues and/or other criteria as may be established from time to time by the Board of Directors. Physician Site Coordinators/Directors for Family Medicine rural or urban residency programs which are 1-2 tracks of a parent residency program are also eligible for membership.

Associate Director Membership

A family physician who is in a role of associate/assistant residency director as designated by the residency director may become an associate director member. The number of associate director members per program is limited to three.

Associate Membership

Associate members are in addition to the associate director members for each program. Family physicians who meet the following criteria may be associate members.

- Any designated residency director of an AOA approved Osteopathic family medicine residency program
- Any designated residency director of an accredited Canadian family medicine residency program
- Designated residency directors of developing residency programs actively seeking ACGME accreditation or transition from AOA accreditation to single accreditation are eligible for associate membership.
- Former residency director members of the AFMRD
- Former residency director of AOA accredited family medicine residency program
- Any graduate of the National Institute for Program Director Development (NIPDD)

Hereafter, the associate director member and associate member are collectively referred to as “associate member.”

International Residency Director Membership

Any designated director of an international family medicine residency accredited by the Accreditation Council on Graduate Medical Education – International (ACGME-I) may become a member of this organization upon payment of dues and/or other criteria as may be established from time to time by the Board of Directors.

Honorary membership in the organization, without any dues obligation, will be offered at the discretion of the Board of Directors.

International Associate Membership

A family physician in an existing or developing international family medicine residency program that has not achieved Accreditation Council on Graduate Medical Education – International (ACGME-I) accreditation may become an international associate member of this organization upon payment of dues.
Section II - Privileges of Members

The residency director member will exercise all privileges of membership, including the right to speak at meetings, vote, hold office, introduce items of business, serve on committees, and receive communication from the organization. The residency director member may designate an alternate to speak at meetings, vote, introduce items of business and receive communication from the organization.

The associate member will have the right to speak at meetings, to join committees and will receive communication from the organization, but shall not have the right to vote or hold office, except as listed under Section VIII – Vacancies.

The international residency director member will have the right to speak at meetings, to join committees and will receive communication from the organization, but shall not have the right to vote or hold office, except as listed under Section VIII – Vacancies.

The international associate member has access to web resources, but cannot vote, hold office, serve on committees or participate on the discussion forum.

The honorary member will have the right to speak at meetings and will receive communication from the organization, but shall not have the right to vote or hold office.

Section III - Voting

For all matters coming before the organization requiring a vote, each residency director member shall have one vote.

Article III - MEETINGS

Section I - Frequency

There will be an annual meeting of the membership. Other meetings may be called by the President, by a majority of the Board of Directors, or by petition of 20 percent of the current voting membership.

Section II - Location

The Board of Directors will designate the place of meetings.

Section III - Notice of Meetings

A written or printed notice stating the specific location, date and hour of all meetings shall be delivered electronically to each member not less than 90 days before the date of such meeting by the Treasurer or by a person designated by the President to call the meeting.

Section IV - Quorum

Twenty-five percent of the total voting membership and alternates constitutes a quorum for the transaction of any business at all official meetings.

Section V – Rules of Order

The Association of Family Medicine Residency Directors Rules of Order will be used to conduct all meetings.

Article IV - BOARD OF DIRECTORS

Section I - General Powers

The general powers and final authority to manage this organization shall rest with the membership. The Board of Directors shall have the authority and responsibility to act for the organization between meetings of the membership.
Section II - Board of Directors

The Board of Directors shall be composed of the following: President, President-Elect, Treasurer, Immediate Past President, and five Members-At-Large. A Resident Representative may be elected at the National Conference of Family Medicine Residents and Medical Students to serve one year as a non-voting member of the Board of Directors.

Section III – Eligibility

Candidates for the Board of Directors must have been an AFMRD residency director member for at least two years.

Candidates for a Board of Director officer position must have, at some point, been elected to a two-year term on the Board. If no qualified candidates are identified, the board may suspend this requirement.

Section IV - Term of Office

The President, President-Elect, and Immediate Past President will each serve a one-year term of office. Upon completion of the one-year term, the President shall succeed to the office of Immediate Past President, and the President-Elect shall succeed to the office of President. The Treasurer and At-Large members shall each serve two-year terms of office for a maximum of six years, the Treasurer and two At-Large members to be elected every other year, the three At-Large members to be elected in opposite years. Two or more positions on the Board may not be held by the same individual concurrently.

Section V - Notice

Notice of any meeting of the Board of Directors shall be given at least 10 days prior thereto by written notice delivered electronically to each director.

Section VI - Quorum

A majority of the then acting Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board.

Section VII - Election

Election of the Board of Directors and its officers will occur at the regular meeting of the membership. In the event the regular meeting cannot be held due to a catastrophic event, elections can be held by way of an electronic vote of the eligible voting members. A quorum of at least twenty five percent of the voting membership must respond electronically for election results to be valid.

Section VIII - Vacancies

Any member of the Board of Directors whose occupation changes so as to render him or her ineligible for residency director membership in this organization may complete the current year, at the discretion of the Board. Thereafter at the next annual meeting of members, the position held by such member of the Board of Directors shall be filled in accordance with the provisions set forth in the following paragraphs relating to vacancies.

Any vacancy in the position of At-Large Director or in the position of Treasurer shall be filled by the voting members of this organization at the next annual meeting following the occurrence of the vacancy. Until the next annual meeting the role of the Treasurer shall be filled by an appointee of the AFMRD Board. The appointee may be a current or former member of the AFMRD Board of Directors. A vacancy in the At-Large position may or may not, at the AFMRD Board’s discretion, be filled by an appointee of the AFMRD Board until the next annual meeting. A person elected to fill a vacancy in a Member-At-Large position or the Treasurer position shall be elected for a full two-year term. Any vacancy in the office of President-Elect or President shall be addressed at the next annual meeting following the occurrence of the vacancy as hereinafter provided. A President-Elect who is no longer a residency director and therefore ineligible to assume the position of President must vacate the President-Elect position allowing the Board of Directors to appoint an Interim President-Elect to serve until the annual meeting. At the annual meeting of this organization, the voting members shall elect a President whose term of office shall begin at that annual meeting and expire at the next ensuing annual meeting. The individual serving as Interim President-Elect may be a candidate for election. If a vacancy exists in the office of President at the time of the annual meeting of this organization, the voting members shall elect an Immediate Past President whose term of office shall begin at the annual meeting and expire at the next ensuing annual meeting.
During his or her year of service as President, if the President is no longer a residency director and maintains associate member status, he or she may continue to hold the office of President and serve as Immediate Past President, at the discretion of the Board.

Any AFMRD Board Member may be removed from office for cause by a two-thirds vote of the total voting members of the Board. Any vacancy that shall occur as a result of removal from office shall be filled in the same manner as outlined in these bylaws.

Section IX - Compensation

Directors as such shall not receive any stated compensation for their services, but by resolution of the Board of Directors, may be reimbursed for the expenses of attendance at meetings of the Board of Directors or for other approved functions or purposes.

Section X - Committees

Committees are necessary and desirable to the operation and management of the organization.

(a) The Nominating Committee shall be comprised of three (3) or more members appointed by the Board of Directors, to include the Immediate Past President, and will present written notification of the nominated slate to the membership no less than 30 days prior to the date of the annual meeting. The Nominating Committee shall oversee the election process at the annual meeting. The committee shall appoint an Election Committee composed of non-voting AFMRD associate members and/or meeting attendees to oversee the ballot count process.

(b) The Finance Committee is comprised of the President, Treasurer and a current Member-At-Large selected by the AFMRD Board. The Treasurer shall serve as chair. The Finance Committee is responsible for the oversight of the financial health of the organization. The committee reviews financial data, monitors fraud prevention, and reviews investment performance.

(c) The Executive Committee is comprised of the President, President-Elect, Immediate Past President, and Treasurer. The Executive Committee is responsible for the overall functioning of the AFMRD Board, its committees, and the support staff.

(d) Any other committees as deemed necessary by the Board of Directors from time to time shall be convened.

(e) The Executive Committee may appoint non-voting members to committees.

Section XI - Duties of Officers

The President shall preside at all meetings of the organization and the Board of Directors. The President-Elect shall preside at meetings in the absence of the President. The Treasurer shall notify members of all meetings, maintain and distribute promptly minutes of all meetings, and certify voting privileges of members and presence of a quorum at all meetings of the organization and of the Board of Directors. The Treasurer shall maintain appropriate financial records, receive all dues and other income on behalf of the organization and, in general, be responsible for all fiscal matters and the accounting thereof. The At-Large members, Past President, President, President-Elect and Treasurer shall serve as voting members of the Board of Directors.

Article V - AMENDMENTS TO BYLAWS

These bylaws may be altered, amended or appealed and new bylaws may be adopted by two-thirds of the voting membership present at an annual meeting at which a quorum is present, provided that notice of any proposed amendments be provided at least 30 days prior to the meeting at which such amendment is to be considered.
Article VI - MISCELLANEOUS PROVISIONS

Section I - Parliamentary Authority

The current edition of Sturgis’ Standard Code of Parliamentary Procedure shall be the Parliamentary authority for any meeting held pursuant to these bylaws.

Section II - Fiscal Year

The organization’s fiscal year shall be defined by the Board of Directors.

Section III - Annual Dues

Any change in annual membership dues shall be voted on by the members at the annual meeting of the membership.
**RESOLUTIONS**

Note: Resolutions adopted by the Association of Family Medicine Residency Directors are *not* AAFP or AFMRD policy. Resolutions referred to the AFMRD Board of Directors are reviewed and the Board determines if further action is appropriate and if policy should be developed relating to the topic of the resolution.

<table>
<thead>
<tr>
<th>Res. No.</th>
<th>Resolved</th>
<th>Action</th>
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<tbody>
<tr>
<td></td>
<td>No resolutions were presented for consideration at the 2018 Annual Meeting.</td>
<td>None required.</td>
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<td></td>
<td>No resolutions were presented for consideration at the 2017 Annual Meeting.</td>
<td>None required.</td>
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<td>No resolutions were presented for consideration at the 2016 Annual Meeting.</td>
<td>None required.</td>
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<td>No resolutions were presented for consideration at the 2015 Business Session.</td>
<td>None required.</td>
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<td>No resolutions were presented for consideration at the 2014 Business Session.</td>
<td>None required.</td>
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<td>No resolutions were presented for consideration at the 2013 Business Session.</td>
<td>None required.</td>
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<td>No resolutions were presented for consideration at the 2012 Business Session.</td>
<td>None required.</td>
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<td>Late Resolution 1 from 2011 RESOLVED, that the AFMRD will send the AAFP Board a letter urging the AAFP to withdraw from the RUC.</td>
<td>AFMRD leadership communicated our concern to AAFP leadership about RUC with our desire to seek other avenues. After much discussion, AAFP has decided to stay in the RUC. Please visit the AAFP website for more information on their decision.</td>
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<td>Late Resolution 1 From 2010 RESOLVED, That the AFMRD Board craft a letter to the Family Medicine RC recommending that they do not count against a program’s board performance criteria those residents who only take the osteopathic family practice boards.</td>
<td>The AFMRD Board accepted Late Resolution #1 and has asked the RC-FM to study and give consideration to this issue when evaluating possible revisions to the RC-FM requirements.</td>
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<td>Late Resolution 2 From 2010 RESOLVED, That this letter should also encourage the RC to find additional measures of residency training outcomes including the American Board of Osteopathic Family Practice exam.</td>
<td>The AFMRD Board accepted the Late Resolution #2 for information. The AFMRD understands that the RC-FM will soon engage with the family medicine community in the milestone project that will examine and recommend ways to measure competencies.</td>
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2018 Treasurer’s Report

The Association of Family Medicine Residency Directors is securely positioned financially and strategically. Membership has remained strong. Due to your continued membership, the unwavering demand for NIPDD, a continued high demand for Residency Curriculum Resource subscriptions and the continued judicious stewardship of the resources and reserves available to our organization, AFMRD continues to serve the needs of its members and expand in directions important within the world of Family Medicine.

2018 showed an increase in program director membership over 2017, from 502 to 543. Associate Director Membership went up from 202 to 204. Associate Membership went from 140 to 109 – much of this decrease was related to the switch from AOA accreditation to ACGME accreditation for many programs. The percentage of program director members compared to the number of programs has remained steady.

AFMRD continues to support a number of efforts in the world of family medicine: awards for residents and program directors, the CAFM Educational Research Alliance (CERA), Annals of Family Medicine, the Center for History of Family Medicine, CAFM advocacy, and AFMRD liaisons to other key family medicine organizations. In 2018 there were two programs launched to help explore options for innovation in clinic scheduling to improve learning and resident experience.

Steve Brown, MD
Treasurer, AFMRD

![Membership 2018](chart1.png)

![2018 Expenses](chart2.png)

![2018 Income](chart3.png)