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Printed names

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I further represent and warrant that all third party content included, in whole or in part, within the Work is identified in the Intellectual Property Form attached hereto. I have fully and accurately completed the Intellectual Property Form. I agree to provide the AAFP any additional information regarding third party content as requested by the AAFP and otherwise provide assistance in obtaining any necessary permissions. Neither the Work nor one with substantially similar content under my authorship has been published or is being considered for publication elsewhere, except as may be described in an attachment to this statement.

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Each author must also complete a separate CME conflict of interest disclosure form (attached).



Full Disclosure for AAFP CME Activities FPM Journal Authors

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- A. Neither I nor my spouse/partner has a financial relationship with a commercial entity* that may have a direct interest in the subject matter of this article. This includes serving on a speakers' bureau or advisory board, as well as receiving honoraria from a medical education company for CME presentations.
- B. I have or my spouse/partner has a financial relationship or interest with a commercial entity* that may have a direct interest in the subject matter of this article.

*NOTE: "Commercial entities" include pharmaceutical companies, medical education companies, or other entities producing, marketing, reselling, or distributing health care goods or services to patients or health care professionals.

Please check all the types of relationship that apply:

- | | |
|--|---|
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| <input type="checkbox"/> Employment | <input type="checkbox"/> Receipt of equipment or supplies |
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| <input type="checkbox"/> Other financial support (please list) | <input type="checkbox"/> Stock/bond holdings (excluding mutual funds) |
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| <input type="checkbox"/> Other personal or professional relationships (please list): _____ | |

If you checked statement B above, please indicate the names of the organizations with which you have financial relationships or interests, and the specific topic areas that correspond to each relationship. Use a separate piece of paper if you need more space.

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1.	1.
2.	2.
3.	3.

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- | | | |
|---|------------------------------|-----------------------------|
| Did you participate in company-provided speaker training? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
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If so, who provided this assistance and who paid for it? _____

Full Disclosure for CME Activities

FPM Journal Authors

Continued

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Signature _____

Date: _____

Email completed forms to FPM Editorial at fpmedit@aafp.org, or fax to 913-906-6010.

CME Policy and Procedures for Full Disclosure and Identification and Resolution of Conflicts of Interest

The following policy governs all American Academy of Family Physicians (AAFP)-produced CME activities of all types, including live, performance improvement in practice, point of care, enduring materials, medical journals.

1. Disclosure of Financial Relationships

The existence of any financial relationship or interest an individual in a position to control content currently has, or has had, within the previous 12 months, and 12 months into the foreseeable future, must be disclosed in writing to the AAFP prior to confirmation of the individual's participation. NOTE: *FPM JOURNAL* AUTHORS MUST DISCLOSE RELATIONSHIPS IN EXISTENCE WITHIN THE PREVIOUS 36 MONTHS AND INTO THE FORESEEABLE FUTURE. Any conflicts of interest must be identified and resolved prior to the individual's confirmation as an activity planner, faculty, author, or other content controlling role. It is necessary to update disclosure information should the status change during the course of the CME activity.

The intent of this policy is not to prevent individuals from participating, but rather is to identify and resolve any conflicts of interest. Should resolution be impossible, a replacement for the individual must be chosen.

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AAFP believes that it is important for faculty and authors to clarify for learners when an unlabeled use of a commercial product, or an investigational use not yet approved for any purpose, is discussed within an educational activity. Faculty and authors should disclose that the product is not labeled for the use under discussion or that the product is still investigational.

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Acknowledgement of planned discussion of unapproved or investigational uses of products should be presented in writing to the learners prior to the start of the activity, or (for enduring materials/medical journals) at the point that first mention is made of the unapproved/investigational use in the activity.

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Failure or refusal to disclose, false disclosure, or inability to work with the AAFP to resolve an identified conflict of interest will result in withdrawal of the invitation to participate and replacement of the individual.

4. Identification and Resolution of Conflicts of Interest

- a. The AAFP will inform all individuals who are invited to serve in roles that can control the content of an educational activity (faculty, planners, authors, editors, staff, etc.) of the AAFP Policy on Full Disclosure. Confirmation of service is contingent upon provision of disclosure by the date requested, and review of disclosure information and resolution of any conflicts of interest.
- b. Each individual nominated for a content-controlling role must complete his/her disclosure online. NOTE: AT THIS TIME, *FPM* JOURNAL AUTHORS COMPLETE DISCLOSURE FORMS ON PAPER. That individual is the only person who will be given the entry passcode to his/her individual disclosure record and who will be authorized to enter and update information on their disclosure form. The AAFP will have read-only access, will proceed through a review of the submitted information and, should any of the disclosed information trigger a concern regarding a possible conflict of interest, may seek input from the candidate and/or other individuals prior to confirming the candidate's service.
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