



AMERICAN ACADEMY OF FAMILY PHYSICIANS

**APPLICATION FOR  
IMPROVING ADULT IMMUNIZATION RATES  
AMONG MINORITY POPULATIONS PROJECT**

We appreciate your interest in applying for the AAFP's Improving Adult Immunization Rates among Minority Populations Project.

**Please fill out the information below:**

Family Physician Name: \_\_\_\_\_ Member ID: \_\_\_\_\_

Direct Phone number: \_\_\_\_\_ Direct email: \_\_\_\_\_

Practice Type:  Solo  Two-physician  Family medicine group  Multispecialty group

Practice Name: \_\_\_\_\_

Practice Address: \_\_\_\_\_

Practice City/State/Zip: \_\_\_\_\_

Practice Phone Number: \_\_\_\_\_

Number of physicians, if group practice: \_\_\_\_\_ Number of FTE non-physician staff in practice: \_\_\_\_\_ Number of NP/PAs in practice: \_\_\_\_\_

Practice setting:  Urban  Suburban  Rural \_\_\_\_\_

Are you part of a family medicine residency program?  Yes  No

Does your practice use electronic health records (REQUIRED FOR PARTICIPATION)?  Yes  No

In your practice, how many patients are?  Female  Male  Non-Binary  Transgender  Gender Neutral  Other

In your practice, what *percentage* of your patients are?  White  Black  Hispanic/Latino  Asian  American Indian  Other

In your practice, what *percentage* of your patients are 19-60 years of age? \_\_\_\_\_

In your practice, what *percentage* of your patients are 61 years and older? \_\_\_\_\_

Does your practice enter adult immunization information into your state's Immunization Information System (IIS) (REQUIRED FOR PARTICIPATION)?  Yes  No

Does your practice stock or refer elsewhere for the following vaccines? **(Check all that apply)**

VACCINE	STOCK	REFER ELSEWHERE
HPV (human papillomavirus, Gardasil 9®)		
Td/Tetanus and diphtheria toxoids (Tenivac®, Tdvax™)		
Tdap/Tetanus and diphtheria toxoids and acellular pertussis vaccine (Adacel®, Boostrix®)		
Influenza (Fluzone®, Flucelvax®, Fluvirin®, Fluarix®, Afluria®, Flublok®, and FluLaval® Quadrivalent)		
Zoster Vaccine Live (Zostavax®)		
Zoster Vaccine, Recombinant (Shingrix)		
Pneumococcal Polysaccharide 23 Valent (Pneumovax®23)		
Pneumococcal 13-valent (Prevnar 13®)		

Why are you interested in this project and how could it help your practice and patients? (Limit response to 50 words, please)

# Application for AAFP Improving Adult Immunization Rates among Minority Populations Project

---

## Physician Champion

The physician champion is responsible for ensuring that the practice's physicians and staff support the AAFP's Improving Adult Immunization Rates among Minority Populations Project, and that the office champion is allocated adequate time, resources, and support to fulfill the responsibilities of their role.

Physician Champion Name/Degrees: \_\_\_\_\_

AAFP ID # \_\_\_\_\_

Email address: \_\_\_\_\_

## Office Champion

The office champion is responsible for facilitating the internal project team, recommending strategies, and implementing office system changes to integrate strategies, tools and resources to increase racial and minority adult immunization activities into the practice's daily office routines.

Office Champion Name/Degrees: \_\_\_\_\_

Title: \_\_\_\_\_

Direct phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

By signing this document, we commit to the following expectations of participation:

- Our family physician champion and/or office champion will attend a virtual educational conference in April 2021.
- Our family physician champion and/or office champion will attend an in-person educational conference on lessons learned from the project in June 2025.
- Our family physician champion and office champion will complete the Collaborative Institutional Training Initiative (CITI) course and participate in quarterly teleconferences.
- Our office champion or physician champion will present an overview of the Office Champions Project to our practice's physicians and staff at a staff meeting early in the project period.
- Our family physician champion and/or project team will complete a pre-intervention chart review (baseline), post-intervention chart review (2<sup>nd</sup> measurement), sustainability chart review (3<sup>rd</sup> measurement), and evaluation chart review (4<sup>th</sup> measurement) of 50 random adult patient medical records, based on the provided criteria and as described in the AAFP Office Champions Quality Improvement Model.
- Our office will identify and implement system changes to better integrate strategies, tools and resources to increase racial and minority adult immunization activities into the practice's daily office routines and create a culture that encourages immunizations and continuous improvement.
- Our office champion will be allocated adequate time, resources, and support to fulfill the responsibilities of the office champion role.
- Our practice will participate in all phases of project evaluation, including chart reviews and surveys.

I understand that my practice will receive \$4,000 to cover administrative costs associated with the project, based on the following milestones:

- \$1,000 - Awarded following the attendance of the educational conference in April 2021, completion of the Collaborative Institutional Training Initiative (CITI) course, introductory teleconference, project survey, pre-intervention (baseline) chart reviews, and submission of a project plan, occurring approximately July 2021.
- \$1,000 - Awarded following completion of the post-intervention (2<sup>nd</sup> measurement) chart reviews, and participation in an immunization virtual meeting, occurring approximately November 2022.
- \$1,000 - Awarded following completion of the sustainability chart reviews (3<sup>rd</sup> measurement), and all phases of the project and evaluation of sustainability plan, occurring approximately April 2024, and participation in an immunization virtual meeting.
- \$1,000-Awarded following attendance of the in-person conference in June 2025 and completion of the evaluation chart reviews (4<sup>th</sup> measurement).
- The family physician champion and/or office champion who attends the in-person educational conference on lessons learned from the project in June 2025, will be reimbursed for travel expenses.

---

Office Champion

---

Date

---

Physician Champion

---

Date

If you have any questions, please contact Pamela Carter-Smith, AAFP Improving Adult Immunization Rates among Minority Populations Project Manager, at [pcarter@aafp.org](mailto:pcarter@aafp.org), (800)-274-2237, extension 6140.

*This project is supported by a cooperative agreement (1 NU66IP000681-01-00) with the Centers for Disease Control and Prevention.*

**Return this form by email, fax, or mail no later than **January 8, 2021**, to:**

Pamela Carter-Smith, MPA ([pcarter@aafp.org](mailto:pcarter@aafp.org))

Research, Science and Health of the Public

American Academy of Family Physicians

11400 Tomahawk Creek Parkway

Leawood, KS 66211

(913)-906-6000, Ext.6140 | (800)-274-2237 | Fax: (913)-906-6099