



TERMS OF AGREEMENT

If awarded a 2018 AAFP Foundation *Family Medicine Leads (FML) Emerging Leader Institute* Scholarship, please adhere to the following terms of agreement as a scholarship recipient:

1. Attend the AAFP National Conference, **August 2-4** in Kansas City, MO.
2. Accept your scholarship check at the *FML Emerging Leader Institute* Welcome Breakfast on August 2. This award is taxable income and an IRS W-9 tax form must be completed. The AAFP Foundation will send a year-end 1099 tax form.
3. Attend the AAFP Foundation *FML Emerging Leader Institute*, **August 4-5** at the AAFP Headquarters in Leawood, KS.
4. Attend all program-related *FML Emerging Leader Institute* recognition events and activities as outlined in the agenda.
5. Complete all Leadership Project work related to your assigned leadership track by **March 2019**. *Failure to complete Leadership Project will result in penalties.*
6. Maintain monthly communication with the AAFP family physician mentor, who will provide guidance and support with the project, beginning with initial match prior to the *FML Emerging Leader Institute*.
7. If granted a Leadership Project Award, give a presentation at National Conference the following year.
8. If granted a Best Leadership Project Award, participate in a special opportunity related to his or her leadership track.
9. Grant the right of the AAFP Foundation to display and refer to my name and my project, likeness and biographical information on its website, posters, emails, newsletters, social media, or any other media or formats.
10. Write a formal note of thanks to a *FML Emerging Leader Institute* donor.

Please contact Annette Routon with any questions.
familymedicineleads@aafp.org | 913-906-6000, extension 4406