



## FOUNDATION AND BOARD OVERVIEW

### VISION

Improved health of people and communities through the values of Family Medicine.

### MISSION

The American Academy of Family Physicians Foundation advances the values of Family Medicine through humanitarian, educational, and scientific philanthropy dedicated to improving health.

### PROGRAMS SUMMARY

Improving the health of all people is a goal that is met through scientific, educational, and humanitarian means. Each initiative is critical to our vision. Consequently, the Foundation supports varied programs that reflect our mission and purpose. Highlights include the following:

- Humanitarian Signature Program – *Family Medicine Cares*  
Helping those in need, at home and around the world. *Family Medicine Cares* was created by the AAFP Foundation to address the health care needs of the underserved, both domestically & internationally. *Family Medicine Cares* provides patient care, delivers education & training in Family Medicine, supports free clinics, & works to improve the health and quality of life of men, women, and children in need.
- Education Signature Program – *Family Medicine Leads*  
Focuses on the future of the Family Medicine specialty by supporting efforts to fill the workforce pipeline with the best and the brightest and by developing more and better-trained Family Medicine leaders. This will be accomplished by a year-round program that builds on the AAFP National Conference experience.
- Scientific Signature Program – In development
- Family Medicine Philanthropic Consortium (FMPC)  
The FMPC is a collaborative program of the American Academy of Family Physicians Foundation and the Constituent Chapters and Chapter Foundations of the American Academy of Family Physicians. The FMPC administers a grant program that is funded by a portion of The Dues Check-Off Campaign.

- Center for the History of Family Medicine (CHFM)  
The CHFM serves as the collective memory of Family Medicine by fulfilling three roles in one: as a historical research library, archives, and museum. It is the official repository for all the organizations that make up the Family of Family Medicine, including the AAFP, AAFP Foundation, ABFM, ACOFP, ADFM, AFMRD, NAPCRG & STFM.

## **COMPOSITION OF THE BOARD**

Effective July 2013 the composition of the AAFP Foundation Board of Trustees consists of the following:

- Foundation officers (President, President-Elect, Vice President, Treasurer) elected for a one-year term of office
- The Executive Vice President of the AAFP (Ex-officio, voting)
- The Executive Director of the AAFP Foundation and Secretary (Ex-officio, non-voting)
- Two Academy Trustees elected for 1-year renewable terms
- Three At-large Trustees elected for 3-year terms
- Three Chapter Trustees elected for 3-year terms
- Three Corporate Trustees elected for 3-year terms
- Three Public Trustees elected for 3-year terms
- One Resident Trustee elected for a 1-year renewable term
- One Student Trustee elected for a 1-year renewable term

## **RESPONSIBILITIES**

Trustees must serve on at least three committees of the Foundation to include the Development and Program Administration and Review Committees, which are “committees of the whole.” Committees meet the day prior to the Board of Trustees meeting. The Board has nine permanent committees as follows:

- Audit Committee
- Development Committee
- Executive Committee
- Finance Committee
- Governance Committee
- Program Administration and Review Committee
- Research Committee
- Strategic Planning Committee

\*Board of Curators of the Center for the History of Family Medicine

The Audit Committee is composed of a chair, the Treasurer, one trustee with financial/business expertise and one outside person who serves in the expert role. The Audit Committee is a closed committee.

The Development Committee is comprised of all members and officers of the Board of Trustees and is led by a trustee chairperson appointed by the President.

The Executive Committee is comprised of the officers of the Foundation, the trustee who is the Executive Vice President of the AAFP, together with one representative from each of the four categories of trustees; At-large, Chapter, Corporate and Public. The Executive Committee is a closed committee.

The Finance and Governance committees are comprised entirely of trustees and officers and are led by a trustee chairperson appointed by the President.

The Program Administration and Review Committee is comprised of all members and officers of the Board of Trustees and led by a trustee chairperson appointed by the President.

The Research Committee is comprised of a trustee chairperson, three members of the Board of Trustees, and three representatives from the AAFP's Commission on Science.

The Strategic Planning Committee is comprised of the officers of the Foundation, together with one representative from each of the four categories of trustees; At-large, Chapter, Corporate and Public and is led by the Vice President.

The Board of Curators of the Center for the History of Family Medicine is a separate advisory body composed of a trustee chairperson, four At-large curators and a representative of each of these organizations: AAFP, AAFP Foundation, ABFM, ADFM, AFMRD, NAPCRG, and STFM.

There are also subcommittees that may or may not be time sensitive. Currently, that includes the Investment Subcommittee, and the *Family Medicine Cares* and *Family Medicine Leads* Work Groups.

## **QUALIFICATIONS AND TERM OF OFFICE**

There is a total of twenty-two (22) persons who comprise the trustees and officers of the AAFP Foundation. Trustees are elected in the following manner:

- Two Academy Trustees shall be elected for a term of one year at a special meeting of the Voting Members held in conjunction with the first meeting of the Board of Directors of the AAFP held after its annual election of officers and directors from those persons who are members of the Board of Directors of the AAFP.
- At-large Trustees shall be elected for a term of three years at the Annual meeting of the Voting Members of the Foundation.
- Chapter Trustees shall be elected from the nominees of chapters of the AAFP and chapter foundations sponsored by such chapters to a term of three years. Each chapter and each chapter foundation shall be entitled to submit a nomination for the Chapter Trustee position to be elected in that year within such times for filing such nominations as shall be established by the President of the Foundation.
- Corporate Trustees shall be elected from the nominees of non-voting corporate members of the Foundation for a term of three years. Nominations for Corporate Trustees shall be determined by such non-voting corporate members in accordance with procedures established or approved by the President of the Foundation.

- Public Trustees shall be elected for a term of three years at the Annual meeting of the Voting Members of the Foundation.
- One Resident Trustee and one Student Trustee shall be elected for a term of one year at a special meeting of Voting Members of the Foundation held in conjunction with the first meeting of the Board of Directors of the American Academy of Family Physicians held after its annual election of officers and directors.
- The Executive Vice-President of the AAFP shall be an ex-officio member of the Board of Trustees of the Foundation with full voting rights and shall continue as such as long as he/she holds such position with the AAFP.
- The Executive Director of the Foundation shall be an ex-officio member of the Board of Trustees of the Foundation, but non-voting.
- The President, President Elect, Vice-President and Treasurer shall be Trustees who are family physicians.
- The Treasurer shall be elected annually by the Board of Trustees at its annual meeting for a one-year term commencing upon January 1 following the annual meeting at which the Treasurer is elected and expiring upon the following December 31, whereupon the Treasurer shall succeed to the office of Vice-President and the incumbent President-Elect and Vice-President shall succeed to the office of President and President-Elect, respectively.

The term of each Academy Trustee shall commence upon the November 1 next following the annual meeting of voting members at which such Trustee's election occurs and shall expire on the following October 31.

The term of each At-Large, Chapter, Corporate and Public Trustee shall commence upon the January 1 next following the annual meeting of the voting members at which such Trustee's election occurs and shall expire on the third following December 31.

The term of the Resident and Student Trustee shall commence upon the November 1 next following the annual meeting of voting members at which such Trustee's election occurs and shall expire on the following October 31.

## **TIME REQUIRED**

Trustees have considerable discretion in determining the amount of time they will devote to Foundation business and, therefore, the time commitment in a given year will vary from person to person according to the individual trustee's areas of responsibility. However, in general, the following estimates the amount of time trustees would devote to Foundation business in a given year.

Number of days traveling away from home on Foundation business	8 to 10 days
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Number of days at home, but devoted to Foundation activities such as reviewing materials, answering correspondence, preparing for meetings, making personal visits, making calls or writing letters to cultivate or solicit gifts to the foundation participating in conference calls, etc.	8 to 10 days
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## **REMUNERATION PROVIDED**

Remuneration policies for trustees are established by the Finance Committee of the Foundation. More information on these policies can be obtained from the Chairman of the Finance Committee or the Executive Director of the Foundation. The remuneration policy for trustees provides a daily per diem payment of \$150, plus reimbursement of actual costs for trustees only for hotel, meals, airfare (not to exceed full coach), and ground transportation. Receipts are required for all expenditures over \$25.00.