

EHR DEMONSTRATION RATING FORM

Each person who observes vendor demonstrations should complete a form like the one below. The form you use should list the functionality that your selection group decided was most important to your practice. To analyze the results, assign 1 point to strongly disagree, 2 to disagree, 3 to unsure, 4 to agree, and 5 to strongly agree. Calculate average scores for each function and print a summary score sheet for each vendor.

PRODUCT: _____

DATE: _____

EVALUATOR: _____

Please evaluate the product based on all the information you have available at this time. If you need more information, please note that in your comments.

I. FUNCTIONALITY: This product performs the following functions with little user effort:

	Strongly disagree	Disagree	Unsure	Agree	Strongly agree
Results reporting (lab/X-ray)					
Progress/consult notes					
E/M coding					
Telephone message documentation and tasking					
Chart documentation (problem list, medication list, allergies, vital signs, health maintenance, trending lab values, etc.)					
Order entry (lab/X-ray)					
Prescription writer					
Formularies					
E-fax to outside physicians					
Remote access (e.g., to off-site transcription or physician's home)					
Referral management					
Charge capture without manual entry					
E-mail (encrypted)					
Health maintenance alerts					
Medical decision support tools					
Patient education materials					
Security (passwords, audit trails)					

Comments: _____

II. OVERALL EASE OF USE AND FLEXIBILITY

	Strongly disagree	Disagree	Unsure	Agree	Strongly agree
This product allows individual user-specific customization					
This product minimizes user data input					
This product offers multiple note creation options					

Comments: _____



Developed by Kenneth G. Adler, MD, MMM. Copyright © 2005 American Academy of Family Physicians. Physicians may photocopy or adapt for use in their own practices; all other rights reserved. "How to Select an Electronic Health Record System." Adler KG. Family Practice Management. Feb 2005;55-62; <http://www.aafp.org/fpm/20050200/55showt.html>.